

### customer information — all fields are required

contact name	daytime phone	email		
shipping address				
	city	state	zip	
school		school code	city	
student's name	grade	age	height	approx weight

### body measurements for skirt, skort, jumpers, shifts & dresses

Accuracy in measuring is critical to guarantee a proper fit – student should be dressed in undergarments or loose fitting clothing.

Please take the full set of these measurements with standard measuring tape:

#### SKIRTS

- 1/ **Traditional Waist** Measure smallest part of waist or the center of the torso \_\_\_\_\_ inches
- 2/ **Natural Waist** Measure just below the traditional waist (about 1" on girls 1 1/2" for juniors) \_\_\_\_\_ inches
- 3/ **Hips** Measure fullest part of hips (about 7" – 9" below waist) \_\_\_\_\_ inches
- 4/ **Finished Length** Measure waist center back to desired hem length\* \_\_\_\_\_ inches

#### JUMPERS & SHIFTS Measurements 1- 3 and the following:

- 6/ **Bust/Chest** Measure across widest part of back, underarms, across full bust line \_\_\_\_\_ inches
- 7/ **Back Waist Length** Measure from prominent bone at base of neck to waist \_\_\_\_\_ inches
- 8/ **Finished Length** Measure at prominent bone at base of neck to desired hem length\* \_\_\_\_\_ inches

#### DRESSES Measurement as Jumper/shifts plus the following:

- 9/ **Sleeve Inner Length** Measure from the top of the arm to the finished length at wrist \_\_\_\_\_ inches
- 10/ **Upper Arm Circumference** Measure around widest part (midway between shoulder and elbow) \_\_\_\_\_ inches
- 11/ **Across Back** Measure straight across in back from the center of left and right armhole seams \_\_\_\_\_ inches

\*Some schools have hem length requirements; please refer to school sheet for information.

I understand that I am ordering a custom garment sewn based on the measurements above. signature

### order information & payment — for DENNIS office

order number	order date	
branch	DENNIS rep	
delivery date	ship to: <input type="checkbox"/> branch <input type="checkbox"/> customer	
style number	sizing: <input type="checkbox"/> girls <input type="checkbox"/> juniors	
fabric	quantity of garments	
notes		
payment method: <input type="checkbox"/> check <input type="checkbox"/> money order <input type="checkbox"/> discover <input type="checkbox"/> mastercard <input type="checkbox"/> visa		
name on card	card number	exp date