



special measurement skirt/jumper/dress order

National Customer Service Phone 800.854.6951 · Fax completed form 877.291.5480

customer information — all fields are required

contact name _____ daytime phone _____ email _____

shipping address _____

_____ city _____ state _____ zip _____

school _____ school code _____ city _____

student's name _____ grade _____ age _____ height _____ approx weight _____

body measurements for skirt, skort, jumpers, shifts & dresses

Accuracy in measuring is critical to guarantee a proper fit – student should be dressed in undergarments or loose fitting clothing.

Please take the full set of these measurements with standard measuring tape:

SKIRTS

- 1/ **Traditional Waist** *Measure smallest part of waist or the center of the torso* _____ inches
- 2/ **Natural Waist** *Measure just below the traditional waist (about 1" on girls 1 1/2" for juniors)* _____ inches
- 3/ **Hips** *Measure fullest part of hips (about 7" – 9" below waist)* _____ inches
- 4/ **Finished Length** *Measure waist center back to desired hem length** _____ inches

JUMPERS & SHIFTS Measurements 1- 3 and the following:

- 6/ **Bust/Chest** *Measure across widest part of back, underarms, across full bust line* _____ inches
- 7/ **Back Waist Length** *Measure from prominent bone at base of neck to waist* _____ inches
- 8/ **Finished Length** *Measure at prominent bone at base of neck to desired hem length** _____ inches

DRESSES Measurement as Jumper/shifts plus the following:

- 9/ **Sleeve Inner Length** *Measure from the top of the arm to the finished length at wrist* _____ inches
- 10/ **Upper Arm Circumference** *Measure around widest part (midway between shoulder and elbow)* _____ inches
- 11/ **Across Back** *Measure straight across in back from the center of left and right armhole seams* _____ inches

*Some schools have hem length requirements; please refer to school sheet for information.

I understand that I am ordering a custom garment sewn based on the measurements above. signature _____

order information & payment — for DENNIS office

order number _____ order date _____

branch _____ DENNIS rep _____

delivery date _____ ship to: branch customer

style number _____ sizing: girls juniors

fabric _____ quantity of garments _____

notes **Please add 7 inches to the total length.** _____

payment method: check money order discover mastercard visa

name on card _____ card number _____ exp date _____